



SECONDARY PRINCIPALS' ASSOCIATION OF NEW ZEALAND INC.

## PA's Conference 2010

### *"Making Connections"*

### Programme

Thursday 12 <sup>th</sup> August		
9.30 – 10.30	Registration & Morning Tea	Pre Function Area 2 <sup>nd</sup> Floor
10.30 – 10.45	Welcome	Ballroom 2 <sup>nd</sup> Floor
10.45 – 12.30	<i>Session One</i> <i>Ice Breaker Session - How Do You Do?</i>  <i>Session Two</i> <i>Making Connections/Sharing Ideas</i>	Ballroom 2 <sup>nd</sup> Floor
12.30 – 1.30	Lunch	Zak's Restaurant
1.30 – 3.00	<i>Keynote 1</i> <i>Louisa Walker</i> <i>"Conflict Resolution Skills at Work"</i>	Ballroom 2 <sup>nd</sup> Floor
3.00 – 3.30	Afternoon Tea	Pre Function Area 2 <sup>nd</sup> Floor
3.30 – 4.30	<i>Keynote 1 continued...</i> <i>Louisa Walker</i> <i>"Conflict Resolution Skills at Work"</i>	Ballroom 2 <sup>nd</sup> Floor
4.30	Break for the day	
6.30	Cocktails	Pre Function Area 2 <sup>nd</sup> Floor
7.00	Conference Dinner & After Dinner Speaker	Ballroom 2 <sup>nd</sup> Floor

*PA Conference*  
*Holiday Inn City Centre Christchurch*  
*Corner Cashel & High Streets, Christchurch*  
*12<sup>th</sup> & 13<sup>th</sup> August 2010*



**SECONDARY PRINCIPALS' ASSOCIATION OF NEW ZEALAND INC.**

<b>Friday 13<sup>th</sup> August</b>		
8.45	<b>Start of the day</b>	<b>Ballroom 2<sup>nd</sup> Floor</b>
9.00 – 9.30	<i><b>Keynote – Rosita Guy</b></i> <i><b>“Change Challenges from a Personal Perspective”</b></i>	<b>Ballroom 2<sup>nd</sup> Floor</b>
9.30 – 10.45	<b>Workshop Session 1</b>  <ul style="list-style-type: none"> <li>• <b>Time/Stress Management – Rosita Guy</b></li> <li>• <b>Microsoft Power Tips – Liz Todd</b></li> <li>• <b>Performance Appraisal – TBC</b></li> </ul>	<b>Ballroom 2<sup>nd</sup> Floor</b> <b>Gloucester 11<sup>th</sup> Floor</b> <b>Salisbury 2<sup>nd</sup> Floor</b>
10.45 – 11.15	<b>Morning Tea</b>	
11.15 – 12.30	<b>Workshop Session 2</b>  <ul style="list-style-type: none"> <li>• <b>Time/Stress Management – Rosita Guy</b></li> <li>• <b>Microsoft Power Tips – Liz Todd</b></li> <li>• <b>Performance Appraisals – TBC</b></li> </ul>	<b>Ballroom 2<sup>nd</sup> Floor</b> <b>Gloucester 11<sup>th</sup> Floor</b> <b>Salisbury 2<sup>nd</sup> Floor</b>
12.30 – 1.30	<b>Lunch</b>	<b>Zak’s Restaurant</b>
1.30 – 2.45	<b>Workshop Session 3</b>  <ul style="list-style-type: none"> <li>• <b>Time/Stress Management – Rosita Guy</b></li> <li>• <b>Microsoft Power tips – Liz Todd</b></li> <li>• <b>Performance Appraisals - TBC</b></li> </ul>	<b>Ballroom 2<sup>nd</sup> Floor</b> <b>Gloucester 11<sup>th</sup> Floor</b> <b>Salisbury 2<sup>nd</sup> Floor</b>
2.45	<b>Afternoon Tea &amp; Close</b>	

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## Speakers

### **Louisa Walker**

Louisa is a Clinical Psychologist who has worked extensively with groups and organisations on issues related to workplace dynamics, team building, communication and change management. She has taught university courses and provided training for organisations in both the public and private sectors.

### **Rosita Guy**

Rosita has an extensive background in Human Resources, Industrial Relations and Staff Training & Development working within all sectors assisting employers / employees with skills required in every organisation today.

Rosita provides practical advice to assist in the formulation of structures and communication channels to support the success and productivity of the business/organisation.

Rosita balances fundamental business/organisation skills with the personal skills required of leaders today in an holistic way to achieve optimal results for the individual and the organisation.

With a reputation of being entertaining Rosita delivers her workshops with a large dose of wisdom, common sense and a dry sense of humour.

### **Liz Todd**

Liz Todd is the Managing Director of Cyberkeys Limited, a Christchurch based information technology training provider. Liz is a trained commercial teacher who went on to tutor at Christchurch Polytechnic. During her time at Christchurch Polytechnic Liz launched "flexi" computer courses designed to enable students to learn at their own pace. She was later invited to help set up the flexible 'ModCom' programme at the then Christchurch College of Education. Since that time she has written a range of training manuals for Microsoft Office ranging from beginner to advanced level and has delivered corporate training to small and large groups.

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